ANNEX A

Faculty Project Concept Paper Template
USDA NextGen Undergraduate Research and Engagement Internship Program (UREIP)

Faculty Project Concept Paper

Application Date:

Section 1. Project Information

Project Title:

Faculty Mentor:

Department:

Email:

Phone:

Co-Mentor(s):

Number of Student Interns Requested:

☐ One

☐ Two

☐ Three

ANNEX A

Internship Area:

- ☐ Research
- ☐ Applied Research
- ☐ Experiential Learning
- ☐ Workforce Development
- ☐ Entrepreneurship
- ☐ International Agriculture
- ☐ Project Management
- ☐ Extension/Outreach
- ☐ Other

Section 2. Project Overview (250-500 word summary)

ANNEX A

Section 3. Statement of Need

- Problem, opportunity, or issue to be addressed

- Relevance to USDA mission areas

- Significance to students and stakeholders

Section 4. Student Learning Goals and Objectives

Overall Learning Goal:

Learning Objective 1

Learning Objective 2

Learning Objective 3

Learning Objective 4

ANNEX A

Section 5. Student Internship Work Plan

Fall Semester

Weeks	Activities	Deliverables
1-2		
3-4		
5-6		
7-8		
9-10		
11-14		

Spring Semester

Weeks	Activities	Deliverables
1-2		
3-4		
5-6		
7-8		
9-10		
11-14		

Section 6. Mentoring Plan

- Meeting schedule

ANNEX A

- Student supervision procedures

- Training activities

- Feedback process

Section 7. Student Evaluation Plan

Assessment Methods:

☐ Mentor Meetings

☐ Progress Reports

☐ Presentations

☐ Targeted Laboratory Procedures/Protocols

☐ Portfolio

☐ Other

Section 8. Anticipated Outcomes

Student Outcomes:

Project Outcomes:

Workforce Development Outcomes:

ANNEX A

Section 9. Budget

Stipend Category:

☐ 15 Hours Weekly ($3,750)

☐ 20 Hours Weekly ($5,000)

Supply Budget Requested:

Total Request:

Faculty Signature:_____

Date: